



POSITION: Junior Designer

Interiors by Jen Davidson is a full-service interior design studio located in the Chicago area supporting clients nationwide with stylish and well-appointed interior design that make their homes feel more like it. Interiors by Jen Davidson is looking for a Junior Designer to join the team. The Junior Designer is responsible for working within a team environment, and collaborating directly with the Principal Designer on residential projects. The Junior Designer will work on multiple projects simultaneously, helping clients of various size and scale to achieve their residential design goals.

REQUIREMENTS

- Have a passion for interior design
- Be able to multitask and be highly organized
- Must be able to take initiative, problem solve, collaborate and communicate effectively
- Have a strong attention to detail
- Be creative and forward thinking
- Interior design 2+ years (preferred)
- AutoCAD 1+ years (preferred)
- Experienced in Canva 1+ years (preferred) Photoshop a bonus
- Excellent knowledge of applications such as Google Drive and Microsoft Excel

JOB RESPONSIBILITIES

Design

- Assist Principal Designer on projects through all phases of design process, including client communication
- Attend design meetings with Principal Designer as needed to take notes and assist with proposals
- Maintain studio library material such as ordering and organizing samples
- Independently formulate designs under the guidance of the Principal Designer
- Engage with clients throughout the project about all design related items
- Develop each project's inspiration, finishes and furniture selections
- Work Independently on pricing furniture & materials for clients and create client proposals
- Prepare mood boards and design presentations as needed
- Present each project's inspiration, finishes and furniture to Principal Designer
- Assist Principal Designer in presentation meetings to clients as needed
- Assist with styling on installation day

Marketing/Social Media

- Communication with website designer on updates to website as needed
- Assist in the preparation of weekly Instagram / social media content
- Assist in the writing of blog posts

BENEFITS

- All trade discounts that IJD is eligible for can be used by the Junior Designer
- Training or certifications, if approved
- Can work remote if local
- One trip a year, fully paid to Market

LOCATION, HOURS, COMPENSATION:

This position will be a part-time remote position that will pay an hourly wage of \$25 payable bi-weekly, on the 5th and 20th of each month for all hours worked the previous two weeks. This is a 1099 position.

HOW TO APPLY

Email your resume and cover letter stating your qualifications to jen@interiorsbyjendavidson.com.